**JFKL SMALL GRANT PROGRAMME**

**ELIGIBILITY CHECK SHEET**

Please complete this sheet to check your eligibility by answering **YES** or **NO**.

Kindly refer to the related clauses in the JFKL Small Grant Programme Guidelines.

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| Eligibility of Organisation | | |
| 1. | **Are you based in Malaysia,** **Singapore or Brunei?**  2.1 For Category A and B, applicants must be based in Malaysia, Singapore or Brunei.  2.2 For Category C, only institutions providing Japanese language education in Malaysia are eligible. | Yes  No |
| 2. | **Are you a registered organisation in your country?**  2.3 The applicant must be an organisation that has registered status in the eligible countries. Grants will NOT be given to individuals. | Yes  No |
| Duties to Comply with Legal Procedures | | |
| 3. | **Are you going to apply for VISA/permit for your event, if necessary?**  2.7 The applicant must fulfil the duty of obtaining the visa for the foreign artist as well as permits from relevant authorities to host the event (e.g., local authority such as DBKL, etc.), wherever applies. | Yes  No |
| Other Support by the Japan Foundation | | |
| 4. | **Are you able to confirm that you are not applying or receiving any other support from the Japan Foundation for this project?**  2.9 Applicants must NOT be receiving any support from other Japan Foundation resources for the same project. | Yes  No |
| Eligibility of Project | | |
| 5. | **Is your project a non-profit oriented project?**  3.2 The project proposed for the grant must be non-profit oriented. | Yes  No |

If you answer **YES to ALL questions**, **you are ELIGIBLE** to apply for JFKL Small Grant Programme.

Kindly attach this check sheet to your signed application form with all your supporting documents.

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| **Name of Project Director** | : | Click or tap here to enter text. |
| **Name of Organisation** | : | Click or tap here to enter text. |
| **Date** | : | Click or tap here to enter text. |