

The 16th International Conference on Japanese Language Education in Malaysia Submission Guidelines

Organized by The Japan Foundation Kuala Lumpur, Ambang Asuhan Jepun Universiti Malaya and Malaysian Japanese Language Instructors Society (MAJLIS), the conference provides a venue for Japanese language teachers and researchers in Malaysia and abroad to share findings of their researches and experience with their peers.

This year, 2019, the conference will be held on October 5 (Sat.) at University of Malaya. The organisers wish to invite interested paper presenters and exhibitors to submit proposals for the oral / poster presentation and Teacher's Corner (アイデア広場) respectively.

Should you be applying for both poster/oral presentation and Teacher's Corner at the same time, their content must NOT be the same. Please note that the closing date for the poster/oral presentation and the Teacher's Corner is not the same.

We look very much forward to your application(s).

Teacher's Corner (アイデア広場) – Exhibition

1. Aim

To provide the space for the exchange of information and ideas among those who are involved in teaching and/or develop materials related to Japanese language education. Since such content will not be subjected to the conference screening, anyone who meets the content requirement may participate. However, exhibition for commercial or profit-taking purposes will not be allowed.

2. Exhibitor's Eligibility

Those who are related and have an interest in the Japanese language education in Malaysia may take part in the exhibition.

3. Exhibition Content

- a) Introduction of one's actual improvised teaching methodologies, classroom activities (such as games, interview), evaluation, co-curriculum activities, etc. implemented
- b) Introduction of one's self developed teaching/learning materials and tools as such textbook, supplementary materials, drills, online resources, etc.

4. The Exhibition

Exhibitors shall put up a poster of their ideas on the board (76cm x 139cm - about 12 pieces of A4 sized paper). Display of actual materials/tools, flyers as well as demonstration on a computer are allowed. However, electricity supply will NOT be provided.

5. Exhibition Hour

Poster and exhibits may be displayed throughout the duration of the conference. However, at the given time, exhibitors must be at their station to explain their poster. Exhibitors shall be informed the time schedule later.

6. Language Medium

Japanese, English or Malay.

7. Application Procedure

Register online by completing the form at <https://form.jotform.me/jldjfk/IDEA16> and submit together with: -

- a) An Outline of the Proposed Exhibit
Free format.

The description should be within one A4-sized paper, written in the same language used for its presentation at the conference. It should include: -

- i. Name of exhibitor(s) (circle the main person, if there is more than one exhibitor)
 - ii. Title of the exhibit (please include English title if the poster is in Japanese or Malay)
- b) A Summary (for the purpose of publicity)
- It will be uploaded onto JFKL website for the conference's publicity, once the proposal has been accepted. The summary should be written in the same language used for its presentation at the conference. It should include:-
- i. Name of the exhibitors
 - ii. Title of the exhibit (please include English title if the poster is in Japanese or Malay)
 - iii. Outline of the exhibit (Japanese: 400 characters, English or Malay: 200 words)
 - iv. Name of the exhibitor's institution or organization

8. Closing Date for Application
August 25, 2019 (Sunday)

9. Visual Recording Copyright
- The organisers reserve the rights to use any photographs and videos taken at the conference and during the paper presentations for publicity purposes, such as but not limited to, organisers' webpage, reports and newsletters.

10. Enquiries
- JFKL: Marutani Shinobu (Ms) marutani@jfkf.org.my
AAJ: Fazrina Said (Ms) fazrina@um.edu.my

11. Notification of Acceptance
- Once the conference committee confirm that the content of the exhibits meet the requirement of the exhibition, applicants will be notified. Decision of the committee is final and no further correspondence will be entertained.

Important Dates

August 25 (Sun) Closing Date for Application	Register online and attach the following documents: - a) The Outline of the Proposed Exhibit b) The Summary for publicity purposes (Japanese: 400 characters, English or Malay: 200 words)
September 3 (Thu) Notification of Acceptance	You will be notified of the status of your application via email. <i>Notify the organisers by September 6 (Fri) if you have not received any news of your application.</i>
October 5 (Sat) Conference Day	Present your exhibits