



**THE JAPAN FOUNDATION KUALA LUMPUR
JFKL MEMBERSHIP**

18th Floor, Northpoint, Block B, Mid-Valley City, No. 1, Medan Syed Putra, 59200, Kuala Lumpur, Malaysia
Tel. 03 2284 6228 ext.403 (The Library) / Fax. 03 2287 5859 / Email: library@jfk.org.my
 10.30am – 6.30pm, Tuesday – Friday / 10am – 6pm, Saturday

**Operation hours subject to change during RMCO. Please refer to our website for more information.*

Be the JFKL member at the Japan Foundation Kuala Lumpur (JFKL), and enjoy the benefits that include:

- (1) The use of the JFKL library [Refer to the library Guide for regulations.]; &
- (2) The discounted rate when you enjoy our events.

APPLICATION

- (a) **APPLYING IN PERSON:** Fill in the application form below. Bring it to our library during the opening hours mentioned above together with 1 passport-sized photo of you, a proof of your identity (NRIC or passport) and RM10 annual membership fee in cash.
**You may also ask someone instead of you to come to our library for your membership, in which case the person visiting the library on your behalf should bring all the required items mentioned above. A photocopy of a proof of your identity (NRIC or passport), in place of the original, is acceptable.*
- (b) **APPLYING BY POST:** Those prospective applicants who have difficulties in coming to our library (e.g., those who currently live away from the capital) may still apply to the membership by sending us the completed application form, 1 passport-sized photo of you, a photocopy of a proof of your identity (NRIC or passport) and RM10 annual membership fee by a postal order payable to “**THE JAPAN FOUNDATION, KUALA LUMPUR**”. Please **do not send us either cash or cheque**.

ISSUANCE OF A MEMBERSHIP CARD

Please allow approximately 15 minutes to issue your membership card when you apply at the library counter. Please note that we cannot issue a membership card if you do not provide us with all the required items mentioned above. No exception will be made. Please allow approximately 1 week issuing your membership card when you apply by post. We will post your card to the address on your application form as soon as possible.

RENEWAL OF MEMBERSHIP

A renewal of your membership after one year costs RM8. Submit your membership card together with all the required items mentioned above.

**NB1: The information on your application form is strictly confidential and will not be shared by any third party.*

**NB2: Please keep us informed of your correct contact number and e-mail address*

**NB3: The Japan Foundation Kuala Lumpur reserves the right to revoke your membership, if necessary.*

APPLICATION FORM

Name:	Gender: M / F	Photo
Birth Date:	Profession:	
NRIC/Passport No. :		
Home Address:		
Tel. :	Fax:	
Mobile No. :	E-mail:	
Office/School Address:		
Tel. :	Fax:	
Signature:	Date of Application:	

NB: By signing on this application form, you are agreed to abide the regulations mentioned in our library Guide which may be updated from time to time without notice. The latest Guide is available at the library and on our website (www.jfk.org.my)

FOR OFFICE USE ONLY

Issued by:	Membership No.:
	Expired Date: