



Brief Information on

-The Japan Foundation Kuala Lumpur: Small Grant Programs-

1. OUTLINE:

The Japan Foundation Kuala Lumpur offers Small Grant to cover partial expenses for implementing *intellectual activities* and *cultural events* that fall into the categories of The Japan Foundation programs. The grant is awarded to programs, which can further promote understanding of Japan in academic or cultural field.

(1) Objectives:

- a. To deepen understanding of Japan in other countries and to maintain good relationship between Japan and other countries;
- b. To promote better mutual understanding and to encourage intellectual contribution to solve problems related to international issues;
- c. To promote mutual understanding through introduction of Japanese culture and arts overseas, as well as contribute to creation and development of culture and arts.

(2) Eligibility:

- a. Recognized academic institutions (at university level or above) and non profit research institutes
- b. Libraries, archives, museums, registered NGOs and NPOs
- c. Arts and Culture related registered organizations or companies
- d. Applicants must be based in Malaysia, Singapore or Brunei only

(3) Maximum Amount of Grant:

The amount is not more than RM16, 000 to cover specific items only. It should be cost sharing basis.

(4) Grant Coverage: (except "Participation in International Conference")

- Honorarium, travel expenses, transportation, accommodation and per diem allowances, purchase of research materials, production of proceedings and reports, rental fees for venue and equipment.

(5) Application's Procedures:

- a. Interested applicants are required to send a simple proposal (1-2 pages) about the projects to inform such as title, objectives, outline, budget and expected outcome of the project. It can be sent by mail, e-mail, or visit JFKL office personally.
- b. The proposal will be checked and applicants will be contacted for further consultation and for filling the application form by an appropriate date.
- c. The screening will be done by JFKL and the result will be announced approximately one month after receiving the completed application form.

- The programs and conditions of application may change without prior notice

(6) Deadline

Proposal has to be submitted to JFKL by two months before starting the project. Application form can

be obtained from JFKL staff after consultation.

2. CATEGORIES:

(1) **Research/Conference/Seminar for Japanese Studies**

To provide limited support for joint-research, conferences, seminars, workshops and intensive course projects related to Japan as well as comparative research and global projects.

(2) **Intellectual Exchange Projects**

To cover partial expenses for implementing international intellectual exchange projects such as international conferences, seminars or workshop on topics below.

a. **Universal emphasis**

Projects that increase mutual understanding and tolerance for diversity

Projects that contribute to the development of an equitable and open society, to the solution of global problems or to the solution of common problems Japan shares with the world

b. **Regional emphasis, in addition to item (Asia and Oceania)**

Projects that address common problems in Asia and Oceania requiring international cooperation

Projects contributing to fostering mutual understanding and trust in the region with people with diversified sense of values

Priorities will be given to projects with Japan's important involvement, multilateral and multi-sectoral participation and interdisciplinary projects.

(3) **Participation in International Conference**

To provide funding for experts to play an important role at international intellectual forums held in Japan. It is designed to promote intellectual dialogue between Japan and other countries while establishing and enhancing networks of intellectual leaders.

(4) **Seed Money to Organize Preparatory Seminars and Meetings**

To provide small assistance to organize seminars or meetings in preparing for a bigger project which will be proposed to the Japan Foundation Annual Grant Program.

(5) **Cultural and Arts Activities**

To provide applicants with financial assistance in organizing non-profit projects on culture and arts with objectives: (a) to promote a deeper understanding of Japan by introducing Japanese culture and arts through exhibitions, visual arts, performing arts, publication and audio-visual. (b) to contribute to the creation and development of culture and arts in this region, with higher priorities for international collaborative and long term projects.

For further details:

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