



**THE JAPAN FOUNDATION KUALA LUMPUR  
LIBRARY MEMBERSHIP**

*Suite 30.01, Level 30, Menara Citibank, 165 Jalan Ampang, 50450 Kuala Lumpur  
Tel. 03 2161 2104 ext.403 (The Library) / Fax. 03 2161 2344 / Email: library@jfkl.org.my  
10.30am – 6.30pm, Tuesday – Friday / 10am – 6pm, Saturday*

Be the library member at the Japan Foundation Kuala Lumpur (JFKL), and enjoy the benefits that include:

- (1) JFKL newsletters sent to you free of postage;
- (2) The use of the JFKL library [Refer to the library's Users' Guide for regulations.]; &
- (3) The discounted rate when you enjoy our events.

**APPLICATION**

- (a) **APPLYING IN PERSON:** Fill in the application form below. Bring it to our library during the opening hours mentioned above together with 2 passport-sized photos of you, a proof of your identity (NRIC or passport) and RM10 annual membership fee in cash.
- (b) You may also ask someone instead of you to come to our library for your membership, in which case the person visiting the library on your behalf should bring all the required items mentioned above. A photocopy of a proof of your identity (NRIC or passport), in place of the original, is acceptable.
- (c) **APPLYING BY POST:** Those prospective applicants who have difficulties in coming to our library (e.g., those who currently live away from the capital) may still apply to the membership by sending us the completed application form, 2 passport-sized photos of you, a photocopy of a proof of your identity (NRIC or passport) and RM10 annual membership fee by a postal order payable to **"JAPAN CULTURAL CENTRE, KUALA LUMPUR (THE JAPAN FOUNDATION)"**. Please do not send us either cash or cheque.

**ISSUANCE OF A MEMBERSHIP CARD**

Please allow approximately 15 minutes to issue your membership card when you apply at the library counter. Please note that we cannot issue a membership card if you do not provide us with all the required items mentioned above. No exception will be made. Please allow approximately 1 week issuing your membership card when you apply by post. We will post your card to the address on your application form as soon as possible.

**RENEWAL OF MEMBERSHIP**

A renewal of your membership after one year currently costs RM8. Submit your membership card together with all the required items mentioned above.

*\*NB1: The information on your application form is strictly confidential and will not be shared by any third party.*

*\*NB2: Please keep us informed of your correct contact address, as we regularly distribute information by post.*

*\*NB3: The Japan Foundation Kuala Lumpur reserves the right to revoke your membership, if necessary.*

**APPLICATION FORM**

Name:	Gender: M / F	Photo
Birth Date:	Profession:	
NRIC/Passport No. :		
Home Address:		
Tel. :	Fax:	
Mobile No. :	E-mail:	
Office/School Address:		
Tel. :	Fax:	
Signature:	Date of Application:	

NB: By signing on this application form, you are agreed to abide the regulations mentioned in our library's user's guide which maybe update from time to time without notice .The latest user's guide is available at the library and the website ([www.jfkl.org.my](http://www.jfkl.org.my))

**FOR OFFICE USE ONLY**

Issued by: \_\_\_\_\_ Membership No.: \_\_\_\_\_  
Expired Date: \_\_\_\_\_